



REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Thursday, February 8, 2024

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:48 p.m.

Roll Call/Establish Quorum:

Jonathan Sheldon, President	<u>X</u>
Jean Hatch, Vice President	<u>X</u>
Sharon Hoffman - Spector, Treasurer	<u>X</u>
Tiffany Blasingame, Secretary	<u>X</u>
David Skinner, Parent Representative	<u>X</u>
Daria O'Brien, Community Member	<u>AB</u>
Antonio Cota, Community Member	<u>X</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u>X</u>
Dean Teig, Special Ed Director	<u>X</u>
Carol Wahl, Principal	<u>X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u>X</u>
Robyn Stamm, Business Serv Provider	<u>X</u>
Rebecca Lahey, Staff Liaison	<u>X</u>

Board Recorder: Adel Morfin

Onsite Guests: N/A

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

EXECUTIVE DIRECTOR REPORT:

- **Lane Carlson:**
Updated the board on recruiting efforts for high school enrollment. He plans to visit RSTEM, Cottonwood Creek and Tree of Life Charter over the coming weeks. Flyers have gone out to Mountain View and Boulder Creek schools. He stated a bulk mailer will be going out to the community about RSA's upcoming high school informational nights on 3/7, 3/27, and 4/9. Lane reported the latest Governor's Budget proposal includes language regarding attendance recovery time which would allow schools to offer makeup days throughout the school year for students with absences.

SPECIAL ED DIRECTOR REPORT:

- **Dean Teig:**
Reported he has been meeting with SpEd staff and administration to discuss SpEd department strengths and potential areas of growth. He and Lane Carlson are working together to build a team of specialists within the department to better support classroom teachers, para educators, and students.

PRINCIPAL REPORT:

- **Carol Wahl:**
Reviewed the missing components from the 2022/23 School Accountability Report Card (SARC) with the board. She reported the SARC report was completed and submitted to CDE and posted on RSA’s website.

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**
Reported last month’s TBC’s Little Mermaid Jr. production was amazing and enjoyed by all.
Basketball tryouts have concluded and practice is now underway.
RSA’s informational tour was today. The final tour of the school year will be held on 3/7.
NWEA testing is currently underway this week.
The Mandarin Dept Chinese New Year Assembly will be held 2/9 at 9:45 a.m.
8th grade students will plan to attend Rocky Herron’s Drug Prevention presentation at the Cascade Theater on 2/27.
Six middle school students will represent RSA at Shasta County’s Math Counts Competition.
Administration is planning to attend a social emotional learning training through SCOE that focuses on supporting school staff.

STAFF LIAISON REPORT:

- **Rebecca Lahey:**
Commented on NWEA testing schedules and how it impacts student learning.

GOVERNING BOARD REPORT:

- **Jonathan Sheldon:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time
- **Sharon Hoffman - Spector:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **David Skinner:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 1/11/2024 Governing Board Minutes
- 1.2 Approve January 2024 Warrants
- 1.3 Approve Expanded Learning Opportunities Program (ELOP) Coordinator Job Description – 2nd Read
- 1.4 Approve Expanded Learning Opportunities Program (ELOP) Coordinator Calendar – 2nd Read
- 1.5 Approve Integrated Pest Management Plan – Annual Review
- 1.6 Approve Disposal of Outdated Technology Equipment
- 1.7 Approve Art Education Month Resolution – March 2024
- 1.8 Approve 2023/24 Winter Release Consolidated Application Report & Budget
 - 1.8.1 Certification of Assurance
 - 1.8.2 Protective Prayer Certification
 - 1.8.3 Title 1; Part A & D
 - 1.8.4 Title 2; Part A
 - 1.8.5 Title 3
 - 1.8.6 Title 4, Part A
 - 1.8.7 Consolidation of Administrative Funds

Tiffany Blasingame moved to approve the consent agenda as listed, seconded by Jean Hatch. Vote 6 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: School Site Safety Committee Meeting Update

Lane Carlson reported the committee met and reviewed the Comprehensive School Site Safety Plan (REMS) Plan.

Administration is planning an Emergency Response drill on 2/28 with students. Information about the Emergency Response Protocols was communicated to parents in Jan Newsletter.

Lane provided an update on perimeter fencing and stated the committee is working on getting quotes.

He stated additional cameras are needed to increase security presence and will plan to purchase two per year.

Carol Wahl stated the committee is also looking to purchase an emergency management software license though Raptor Technologies. RSA is currently using Raptor for our visitor management system. The emergency management software would effectively manage drills, instantly notify first responders, accurately account for individuals and safely reunify families.

2.2 Discussion/Action: 2024 Readiness & Emergency Management System (REMS) Plan

Carol Wahl reviewed 2024 Readiness & Emergency Management System (REMS) Plan (also known as the Comprehensive School Safety Plan (CSSP) with the board). The document outlines RSA’s emergency plan, most common threats and staff/student responsibilities in the event of a crisis. The plan is developed by RSA administration, in collaboration with the School Safety Committee.

Carol highlighted the new Emergency Response Protocols, updated safe school plan goals, data fields, and new opioid overdose treatment.

Administration is planning an Emergency Response drill on 2/28 with students. Information about the Emergency Response Protocols have been communicated to staff and parents. Training materials have been provided to teachers to review with their students in class in the event of an emergency.

A copy of The Readiness & Emergency Management System (REMS) Plan will be made available to Columbia ESD, local fire department, Governing Board, and school site personnel. Tactical information is excluded from public inspection.

David Skinner moved to approve the 2024 Readiness & Emergency Management System (REMS) Plan as written, seconded by Sharon Hoffman-Spector. Vote 6 Ayes: 0 Nays.

2.3 Discussion: 2024/25 Elementary & High School Instructional Calendars – 1st Read

Lane Carlson presented the proposed 2024/25 Elementary & High School Instructional Calendars for review.

RSA is proposing to start the school year on 8/14/24 and end on 5/29/25, for a total of 175 student attendance days.

RSA plans to take off the standard rest periods to align with other schools in the area, including the February break.

Proposed changes to the high school include whether or not to designate 4/10/25 as a minimum day & designate 11/25/24 – 11/29/24 as Thanksgiving break to match the proposed K8 Instructional Calendar.

The board will be presented with final drafts of the 2024/25 Instructional Calendars next month for final review and approval.

2.4 Discussion/Action: Establish School Mission Committee Members

The board reviewed the slate of recommended members to serve on the School Mission Committee. The committee will focus on reviewing and revising the school mission statement, as part of the board organizational goal.

Lane Carlson – RSA Executive Director,
Sharon Hoffman Spector – RSA Board Representative
David Skinner – RSA Board Representative
Curtis Banner – PTC Representative
Rosanna Redding – TBC Representative
Mike Dressel – Certificated (K-2nd) Representative
Carla Zimmerman – Certificated (3rd-5th) Representative
Chrissy Bryant – Certificated (6th-8th) Representative
Josh Freeman – Certificated (9th-11th) Representative
Silvia Holstein – Classified Employee Representative

Sharon Hoffman-Spector moved to approve the School Mission Committee Members as listed, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

2.5 Discussion/Action: Governing Board Application – Amended

Tiffany Blasingame reported meeting with Lane Carlson and David Skinner to amend the Governing Board application. She reviewed the proposed changes with the board and suggested further revisions to the opening paragraph, the boards responsibilities, and clarification on parent representation from PTC and eligibility. The amended application outlines qualifications, eligibility, and candidate nomination procedures.

Jean Hatch moved to approve the amended Governing Board Application as written and discussed. The motion was seconded by David Skinner. Vote 6 Ayes: 0 Nays.

2.6 Discussion/Action: Injury & Illness Prevention Plan – Amended

Carol Wahl reported the Injury & Illness Prevention Plan was amended to reflect the most recent changes to new Covid-19 regulations as outlined by CDPH & OSHA. She stated she reached out to CharterSafe for clarification on infectious period & masking requirements. It was confirmed that COVID positive employees who return to work must wear a face covering indoors for 10 days from the start of symptoms or if the person did not have COVID-19 symptoms, 10 days from the date of their first positive COVID-19 test. She stated RSA was still required to provide face coverings and continue to monitor positive cases through 2025.

Jean Hatch moved to approve the amended Injury & Illness Prevention Plan as written, seconded by Sharon Hoffman-Spector. Vote 6 Ayes: 0 Nays.

2.7 Discussion/Action: Personnel Updates

New Hires:

- Michelle Hightower – 2/13/24 SpEd/MTSS Education Specialist

Lane Carlson reported the previous SpEd/MTSS Education Specialist position vacancy, previously held by Dean Teig, had been filled by Michelle Hightower. Michelle is expected to start on 2/13.

Tiffany Blasingame moved to approve the personnel updates as listed, seconded by David Skinner. Vote 6 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 6:47 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, March 14, 2024
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame
RSA Governing Board Secretary



Board Approval Date